



Cambridge  
Sporting  
Foundation

# **CAMBRIDGE SPORTING FOUNDATION'S RULES AND REGULATIONS FOR COMMITTEE TO OPERATE.**

1. The charity's name is  
Cambridge Sporting Foundation .

All the Rules and Regulations are to run concurrent with Cambridge Sporting Foundation's Governing Constitution. Any Rules or Regulations or policies conflicts should be disregarded/dismiss.

## **2 THE PURPOSES OF THE COMMITTEE ARE:-**

To ensure the clubs are run according to it's rules and purpose, policies and procedures.

Define and deliver organisation's objectives and strategies plan.

Create our club's culture and ensure expectations are met.

Ensuring the Sporting ,competitive and social needs of members are met.

Creating and implementing a succession plan for all roles within the clubs , ensuring that the next generation of volunteers are being identified, developed and trained.

## **3. COMMITTEE.**

The Committee shall be managed by a members who are appointed by Trustees of the Cambridge Sporting Foundation charity.

## **4 CARRYING OUT THE PURPOSES**

In order to carry out the committee purposes, the members have the power to:

- (1) raise funds, receive grants and receive donations
- (2) apply funds to carry out the work of the Cambridge Sporting Foundation charity.
- (3) do anything which is lawful and necessary to achieve the purposes

## **5 MEMBERSHIP**

The committee shall have a membership. People who support the work of the committee and are aged 18 or over, can apply to Trustees of Cambridge Sporting Foundation to become a member. Once accepted by the trustees, membership lasts for 1 years and may be renewed. The trustees will keep an up-to-date membership list.

The Trustees may remove a person's membership if they believe it is in the best interests of the organisation or committee. The member has the right to be heard by the Trustees before the decision is made and can be accompanied by a friend.

## **6 MEETING**

(1) The annual meeting must be held every year, with 14 days notice given to all members and the Trustees of Cambridge Sporting Foundation in presence.

Telling them what is on the agenda. Minutes must be kept of the meeting.

(2) The committee shall present the annual report and accounts.

## **7 COMMITTEE MEETINGS**

(1) Committee must hold at least 3 meetings each year. After their first appointment

(2) At least 3 members must be present at the meeting to be able and to take decisions. Minutes shall be kept for every meeting.

(3) If members have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.

(4) During the year, the Trustees may appoint up to 4 additional members. .

(5) The committee cannot make additional rules to run the committee. Any rules must not conflict with Cambridge Sporting Foundation governing constitution or the law.

## **8 MONEY AND PROPERTY**

(1) Money and property must only be used for the Cambridge Sporting Foundation charity's purposes.

(2) Committee must keep accounts of all activities. The most recent or past annual accounts can be seen by Any Trustees or anybody on request.

(3) Committee cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.

(4) Money must be held in the Cambridge Sporting Foundation charity's bank account. All cheques must be signed by Trustees or designated person.

## **9 EMERGENCY MEETINGS**

Committee cannot consider it necessary to change the Rules and regulations or wind up the committee during any meetings. Committee must also call a Emergency Meeting if they receive a written request from the majority of members. All members must be given 2 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

(1) **During Any meeting committee cannot make changes to the Constitution Or Rules** And Regulations OR adopt any policy which conflicts with the Cambridge Sporting Foundation governing Constitution or Rules and Regulations.

(2) No change can be made that would make the organisation no longer exist

- (3) **Emergency Meeting - can be** called on written request from a majority of members.
- (4) Trustees may also call a Emergency Meeting to consult the membership.
- (5) On all disputes cannot be solved by the committee, Trustees of Cambridge Sporting Foundation may intervene and their decision will be final

**10 SETTING UP THE COMMITTEE.**

This Rules and Regulations was approved on \_\_\_\_\_ 20\_\_

by the Trustees of Cambridge Sporting Foundation charity.

Signature of whose people appear below:

Full Name:-----

Signature:-----

Date:-----

Full Name:-----

Signature:-----

Date:-----

Full Name:-----

Signature:-----

Date:-----

They are the members of the committee and will be committee members until they resign or promoted or committee is dissolved or removed by Trustees of Cambridge Sporting Foundation.

**Signed**

**Print name and address**

Full Name:-----

Signature:\_\_\_\_\_

Date:\_\_\_\_\_

Full Name:-----

Signature:\_\_\_\_\_

Date:\_\_\_\_\_

Full Name:-----

Signature:\_\_\_\_\_

Date:\_\_\_\_\_

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